

OPEN HIGH SCHOOL BOARD OF TRUSTEES MEETING

Draper City Library 1136 Pioneer Rd. Draper, UT 84020

July 14, 2009

APPROVED: AUGUST 4, 2009

In Attendance: DeLaina Tonks, Robyn Bagley (excused at 2:10 pm to participate by phone), Bart Barker, John Dougall

Others in Attendance: Kim Dohrer, Emily Coon, Lynn Taylor (with exception of Closed Session), Sherri Lee Burnett (Parent, with exception of Closed Session)

1. Bart Barker made a motion to go to closed session to discuss personnel; Robyn seconded the motion. Motion passed unanimously.
2. Robyn made a motion to approve the minutes from 06/16/2009. Motion passed unanimously.
3. The board reviewed and made minor corrections to the Director Responsibilities.
4. Robyn gave a summary report on corrections made to the Bylaws. Additional corrections were made; they include: agenda items should be sent at least 3 business days in advance and the board will comprise of at least 5 directors.
5. The board discussed the Attendance Policy and would like to insert the following "It is the policy of the school that it provide at least 990 instructional hours to full-time students over the course of the year."
6. The Articles of Incorporation were reviewed; Gabe Clark from Academica West recommends the Articles be changed to provide for a 3 year term rather than a 2 year term for directors.
7. Robyn made a motion to do an omnibus vote to approve all items as discussed today and as listed on the agenda. Bart Barker seconded the motion. Motion passed unanimously.
8. DeLaina reviewed the board calendar with the board members. Meetings will be scheduled monthly. The board retreat will be on June 26, 2010 from 10 am until 6 pm.
9. Lynn gave the Director's report. It included an update on:
 - a. Registration and Enrollment of Students – We have 100 students!
 - b. Class Registration – Registration is underway.
 - c. Curriculum – Earth Systems is being worked on most vigorously right now. Teachers are assisting in this process by sending items to be posted to the OHSU curriculum website.
 - d. Staffing:
 - i. Secretary - Interviews are in process. Expect a decision by the end of the week.
 - ii. Special Education – Lynn and Kim are working together to make determinations on how to provide the best services to the students who need special educational services.
 - e. Counselor - Based on the best interests of the students, the school, and the budget it is imperative to get a counselor employed as soon as possible by the school that will be ongoing and can serve the needs of the students as a regular employee of OHSU. Librarian – the teachers can act as a librarian for the first couple of years to meet the requirements of accreditation. The school can tap into resources already available such as UEN.org's Pioneer Library.
10. Discussion was held on the payment of a landline and internet expenses for teachers. Various options were discussed. The Finance committee will work with Lynn and make a determination and make sure it is shown in the budget, if necessary.
11. Lynn gave a summary on advertising. Ads on FM100 will end this week, Facebook has added an additional 9 students, radio ads have contributed 10 students. Lynn is working with Academica on various marketing options.
12. Lynn reported the items he will request DirectPointe place on the computers. It includes Firefox, Flash, Anti-virus, etc.
13. DeLaina would like the others to brainstorm some adjectives that describe Open High School. Examples include: Online, flexible, cutting edge technology, education delivery, learn at student's pace, etc. Sherri Lee commented that the school should clarify the flexible buzz word to communicate to parents that it is flexible within the semester time frame.
14. John Dougall made a motion to adjourn; Bart Barker seconded the motion. Motion passed unanimously (without a quorum).