

**Minutes of the Open High School of Utah
Board of Directors Meeting
August 22, 2008**

1. Board of Directors Membership – Al Merkley made a motion that we add Phil Windley, Robyn Bagley, and John Dougal to the Board of Directors. Lynn Taylor seconded. The motion passed unanimously.
2. Election of Board Officers – After discussion among the members of the Board, Lynn accepted nomination as Chair of the Board, Robyn accepted nomination as Board Vice-Chair, David accepted nomination as Board Secretary, and Al accepted nomination as Board Treasurer. Al moved that we install these individuals in the positions they had been nominated for, and John seconded the motion. The motion passed unanimously.
3. OHSU Director Position – After discussion among the members of the Board about the Director/Principal position, Al moved that we appoint Lynn as Director of the school. John seconded the motion. The motion passed unanimously.
4. Adoption of OHSU Bylaws – There was significant discussion about the draft Bylaws, including the need for more explicit language about how parents will eventually be involved in the Board, adding “email” to places in the Bylaws that discuss manner of communication, increasing the notification requirements to 72 hours notice, and adding some limits on the President’s powers outlined in the Bylaws (needing at least two signatures on checks over a certain amount, outlining who else can call meetings and under what circumstances). Al indicated that he might have language to help in making these adjustments. There was also discussion of whether or not discussion among Board members on an open access online forum (discussion board) would meet open meeting requirements. There was discussion about trying to find legal counsel to attend Board meetings and advise the Board on legal matters. There was also discussion about finding D&O insurance for the Board. Robyn agreed to follow up on D&O insurance.
5. Discussion of HOPE Online model and potential funding (<http://www.hopeco-op.org/>) – Robyn outlined the HOPE Online for members of the Board, with its focus on using community centers to reach the most at-risk populations. David agreed to follow-up with Marlies to see what possible paths forward might be available for OHSU to pilot or explore the HOPE Online model.
6. RFPs - We have received some example RFPs for business management services. Lynn agreed to solicit more examples. There was discussion about State single sourcing rules. Phil agreed to follow up. The committee agreed that laptops were the preferred path (above desktop computers) for the machines we would provide to students. Phil commented that “managed service provider” is the general term for the type of service we are seeking for laptop technical support.
Two working committees were created to make progress on draft RFPs. Robyn, Al, and Lynn agreed to serve on a working committee to draft the RFP for business services. John, Phil, and David agreed to serve on a working committee to draft the RFP for the learning management system. The board agreed to wait to work on the laptop and technical support RFP for the time being.
7. Updates - David provided brief updates about the Revolving Loan and Federal Startup Grant, basically communicating that the OHSU has applied for these funds to support the Director position, curriculum development, business management, and other startup costs like marketing. David also provided a brief update about sources of curriculum materials, including Curriki and CK-12.org.
8. Additional discussion / Set next board meeting
There was discussion about items that should be included on every agenda, including an update on school financials. The next Board meeting was set for September 29, 2008 at noon.
9. Adjourn – Al moved that we adjourn, and Lynn seconded. Meeting adjourned at 3:12 pm.