

Board of Directors
Meeting Minutes
29 Sept 2008

Meeting called to order at 12:10p. All Board members in attendance but Al Merkley

1. Approval of Minutes – The minutes were approved unanimously.
2. Follow-up
 - Phil reported out that we need to adopt a set of purchasing rules and appoint a Procurement Officer - this person would be responsible for making decisions about single source contracts, etc.
 - David sent the Loan and Startup Grant applications to members of the Board
 - D & O insurance information from Robyn and John was sent to David
3. OHSU Bylaws
 - Review Revisions
 - David and Phil and John will work on adapting the CS Lewis Bylaws for the OHSU
 - Adoption decision will be postponed until a complete draft is available
4. RFPs
 - Business Management
 - Lynn and Robyn are about 80% finished with the Business Management RFP and should have a completed draft.
 - Learning Management System (LMS)
 - David will follow-up with Kathy to see if she likes the Drupal+Moodle idea
 - We should look at instructional requirements and make sure there are no holes in Drupal+Moodle in what we are doing
 - What is Davis County doing? Who should we contact there? (Ask Kathy Webb)
 - Follow-up with UEN and UVU regarding hosting and management
5. State Retirement – The State offers both a pension plan and a 401k plan. So there are really three primary choices - State pension, State 401k, and private 401k. Lynn will follow-up with Bob Newman, Director of the Utah Retirement System and determine which plan will be most attractive to the teachers we intend to hire (full-time? part-time? &c.)
6. Marketing & Recruiting – Possible areas of free marketing include homeschool mailing lists, and PCE channels.
7. Updates
 - Revolving Loan – Still no update on whether or not loan monies will be available early or not until July 1
 - Curriculum Partnerships – South African project has just acquired 40,000 pages of content they will be openly licensing around year-end.
8. Funding Timeline – Lynn has heard that grant money may be available to reimburse against as soon as the end of October.
9. Hiring Timeline
 - Director Pay - Phil moved and Robyn seconded that a Compensation Committee be formed comprised of Robyn (Chair), Phil, and David, and that said committee be authorized to make an employment offer to the Director approved in the last Board Meeting once funding has become available. Motion passed unanimously with Lynn abstaining.
 - Teacher Hiring – As of the beginning of July 1, 2008. Is February / March the right time to advertise for teachers?
10. Additional Discussion - None
11. Set Next Board Meeting – Thursday October 30, 2008 at 11:00am
12. Adjourn – Phil motioned and David seconded. Meeting adjourned at 1:52pm.